



Screen Enclosure/Screen Room Pan Roof **Guidelines – Residential**

*Architectural/Engineered sealed plans required

CGC, CRC, CBC, SCC and Owner Builder - may do both slab and cage

***Specialty Aluminum Structural – may apply for screen enclosure on EXISTING slab only. They may only build the screen. NOT THE SLAB**

- Fence/Enclosure Application
- Two (2) copies of Site Plans showing:
 - Location of screen enclosure
 - Identify distance from property lines (setbacks)
- Two (2) copies of Engineering (if mastered then raised seal not required)
- Signed Impervious Surface Calculation Worksheet if located in R-1 or RML zone
- Burrowing Owl/Gopher Tortoise Affidavit
- Owner Builder Affidavit (if homeowner applying)
- NOC required if construction value is \$2500 or greater

Description:

- Dimensions of screen enclosure, note all of the following:
 - New or replacement enclosure
 - New or existing slab
 - If Pan roof is included

Route to: OFFICE USE ONLY

- Building
- Zoning
- Planning
- Species if property has Owl, Gopher Tortoise or Eagle restriction on it

Processing: OFFICE USE ONLY

- Type: Screen Enclosure or Screen Room Pan Roof
- Subtype Residential

Inspections:

- | | |
|----------------------------------|----|
| • Notice of Commencement (NOC) | 10 |
| • Concrete Slab (060) if applies | 10 |
| • Aluminum Structure (085) | 20 |

Fees:

- | | | | |
|--------------------|----------|----------------------|----------|
| • Screen Enclosure | \$126.00 | Screen Room Pan Roof | \$213.00 |
| • Surcharge | YES | Surcharge | YES |